

# MEETING MINUTES

Meeting Name: **CUDC**  
 Meeting Date: **11/12/2020**  
 Time Begin: **2:00 p.m.** • Time End: **3:00 p.m.**  
 Facilitator: **Bob Cochran**

Topic/Item	Presenter	Allotted Time	Key Points Provide 50 words or less on expected outcome	Category (Use <u>underline</u> to highlight)
Signage Guidelines	Mickey Yeager		<p>The Signage committee is seeking feedback on the updated signage guidelines in the following areas:</p> <ul style="list-style-type: none"> <li>• Adoption of recent bond signage design for room, wayfinding, maps and monuments</li> <li>• Guidelines describe request, review and approval processes for each category of signage</li> <li>• Provides for limited event wayfinding signage and standardized methods of posting</li> <li>• Requests for limitations of posting locations and methods (disallows use of pins, staples and tape on building finishes and windows).</li> <li>• Addresses ownership of digital signage</li> <li>• Addresses ownership and use of various bulletin boards</li> <li>• Adoption of architectural crossroads wayfinding</li> </ul> <p>The above bulleted points were discussed and summary comments are below:</p> <p><u>Posting Limitations</u></p> <p>Q: There are concerns that if there isn't any posting of materials on exterior windows the students could miss important messaging for programs.</p> <p>A: The difficulties with posting on glass doors are visual safety issues for students with regards to sight lines as well as adhesive residues left on the surfaces that can cause problems. Also, with too many posters the messages are lost in the collage of posters.</p> <p>There was a suggestion to install a poster board on the <i>exterior</i>, however, there is already one there and this is not effective messaging for the art department.</p> <p>Q: A question was asked is there a way to adhere plastic holders on the exterior of the building for messaging in appropriate locations?</p>	<p>Discussion          Decision          Advocacy  <u>Information</u>          Document</p>

			<p><u>Crossroad signage:</u></p> <p>Q: Can it include directional and distance to Clairmont and Training Centers?</p> <p>A: With the newer signage in place that might mitigate this concern.</p>	
Jogging trail around OC Campus	Mickey Yeager		<p>Discussions for updating the jogging trail around the OC campus with regards to the recent construction.</p> <ul style="list-style-type: none"> <li>• A rough draft map was shared for the proposed jogging trail with regards to the new Meyers Road project.</li> <li>• A fence will be installed to prevent slipping or objects falling down the slope onto the new portion of Meyers Rd.</li> <li>• At this time the chip trail is narrow and people are walking in the road creating hazards. This will need to be expanded to approximately 6' wide for safe passage.</li> <li>• It was noted that there is some older signage for the jogging trail that needs to be updated.</li> <li>• There is a concern that pedestrians get lost on the trail behind Clairmont and it was suggested that signage could be improved in this area.</li> </ul>	<p><u>Discussion Decision Advocacy Information Document</u></p>
Additional needs for CUDC:			<p>With the recent construction and loss of vegetation there is now available space for some new planting. This would be a great opportunity for Horticulture and the Grounds Committee to identify some strategic types of plantings to be added back into the landscape that could be value add for their programs.</p>	
<b>Upcoming Meeting Dates</b>	<b>Start Time</b>	<b>End Time</b>	<b>Location</b>	
<b>Bi-Monthly on the fourth Thursday</b>	<b>3pm</b>	<b>4pm</b>	<b>Lewelling Building</b>	<b>LW101</b>
<b>Invited</b>				
<p>Bob Cochran, April Chastain, Bruce Mulligan, Brian Puncocher, Delbert Dulley, Jennifer Miller, Jim Martineau, Kelly Montgomery, Laura Smith, Lloyd Helm, Michelle Baker, ASG Student(s), Mickey Yeager, Nora Brodnicki, Sunny Olsen, Wesley Buchholz, Breck Young</p>				